

BOARD OF COUNTY COMMISSIONERS

MINUTES

MONDAY, JUNE 6, 2016

John Roberts led in **prayer** and **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 6th day of June 2016 in the meeting Room 200 of the Cleveland County Office Building by Vice-Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Mark Meyer, Foreman, representing Rod Cleveland, Chairman
Harold Haralson, Vice-Chairman
Paul Meyer, Foreman, representing Darry Stacy, Member
Tammy Belinson, Secretary

Chairman Rod Cleveland and Darry Stacy, Member, were absent.

Others present: Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Susan Reese, Teri Cox, Mark Milsap, Christine Cartmell, Susan Burr, George Mauldin, John Roberts, Laura Smith, Bryan Jenkins, Earl Cox, Annette Pretty, Bill Pretty and Todd Gibson.

After the reading of the minutes of the Regular Meeting of May 31, 2016, and there being no additions or corrections, Mark Meyer moved that the minutes be approved. Paul Meyer seconded the motion.

The vote was: Harold Haralson, yes; Mark Meyer, yes; Paul Meyer, yes.
Motion carried.

A. Old Business:

1. Harold Haralson moved, seconded by Paul Meyer, to **table** until a later date for discussion and/or action on **Cleveland County Workers Compensation Coverage**.
The vote was: Harold Haralson, yes; Mark Meyer, yes; Paul Meyer, yes.
Motion carried.
2. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Mark Meyer, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #BE-1752** – One (1) Year Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2016 through June 30, 2017.
The vote was: Harold Haralson, yes; Mark Meyer, yes; Paul Meyer, yes.
Motion carried.
3. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Harold Haralson moved, seconded by Mark Meyer, to **award** to low bidder, PAB Moving LLC, in the amount of \$85.00 per hour for Electronic Equipment Carrier Service for **Bid #EB-1753** – One (1) Year Non-

Encumbered Contract for Voting Equipment, delivery Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board. The bid term will be from July 1, 2016 through June 30, 2017 with the option to renew for one (1) additional year.

The vote was: Harold Haralson, yes; Mark Meyer, yes; Paul Meyer, yes.
Motion carried.

4. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Harold Haralson moved, seconded by Mark Meyer, to **award** as per bid summary to Mid-West Printing Company for **Bid #EB-1754** – One (1) Year Non-Encumbered Contract for the Printing of Election Ballots for the Cleveland County Election Board. The bid term will be from July 1, 2016 through June 30, 2017 with the option to renew one (1) additional year. The vote was: Harold Haralson, yes; Mark Meyer, yes; Paul Meyer, yes.
Motion carried.
5. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Harold Haralson moved, seconded by Mark Meyer, to **award** as per bid summary to The Norman Transcript for **Bid #COM-1755** – One (1) Year Non-Encumbered Contract for the Publication of County Commissioners Proceedings and any Legal Notices required by law per the Oklahoma Statutes. The bid term will be from July 1, 2016 through June 30, 2017. The vote was: Harold Haralson, yes; Mark Meyer, yes; Paul Meyer, yes.
Motion carried.

B. Items of Business:

Vice-Chairman Harold Haralson said that the following Items, No. 1 through No. 41 are **Consent Items** and are routine in nature and he moved that they be approved with the exception of Item No. 26 which he moved be stricken. Mark Meyer seconded the motion.

1. **Environmental Clearance** on CDBG DR4078 Projects #2, #3, and #9.
2. **Annual Maintenance Agreement Renewal** between the Cleveland County Treasurer and Cox Communications for business Advanced HD Cable Receiver at \$8.50 per month for the period July 1, 2016 through June 30, 2017.
3. **Maintenance Agreement Renewal** between the Cleveland County Treasurer and AEC Solutions for Telephone Software Support on Jantek Time Clock System with PC Punch. Total Annual Maintenance is \$600.00 for the period July 1, 2016 through June 30, 2017.
4. **Renewal Contract** between Cleveland County Treasurer and R.B. Akins Company for a Liebert Computer Room Air Conditioning Equipment for Server. Total Annual Maintenance is \$927.00 for the period July 1, 2016 through June 30, 2017.

5. **Annual Maintenance Agreement** between Cleveland County Treasurer and Black Mesa Security for an Insulated Fire Vault Door and Safe with Combination Key/Locking Dial in the amount of \$450.00 per year from July 1, 2016 through June 30, 2017.
6. **Annual Maintenance Agreement** between the Cleveland County Treasurer and R.K. Black, Inc. for (2) Kyocera printers – Model KM5035 with a per copy charge of \$0.01512 per copy. Billed Quarterly effective July 1, 2016 through June 30, 2017.
7. **Renewal Agreement** between Cleveland County Treasurer and Business Imaging Systems, Inc. (BIS) for the following:
Platinum Software maintenance – A2iA Check Reader, Application Xtender, (40 Kofax Ascent Capture, (2) Masrer Scan Media Distribution, VRS Pro Scanners License and (2) VRS Elite Image Processing and Platinum Hardware Maintenance – (3) Canon DR-6010C Scanner and Dell Poweredge R160. Total Annual Software maintenance is \$17,922.62, Total Annual Hardware Maintenance is \$2,703.68 effective July 1, 2016 through June 30, 2017.
8. **Renewal Agreement** between Cleveland County Treasurer and Cox Communications for Business Internet Connection 25MB to be shared with the County Clerk. The Treasurer will pay the EVEN months and the County Clerk will pay the ODD months. Total monthly maintenance is \$144.95 effective July 1, 2016 through June 30, 2017.
9. **Maintenance Agreement Renewal** between the Cleveland County Treasurer and Diane DeFilippo for the following Professional Services effective July 1, 2016 through June 30, 2017:
Title Search Reports at a rate of \$100.00 each.
Title Verifications at a rate of \$7.00 each.
10. **Annual Maintenance Agreement Renewal** between the Cleveland County Treasurer and Eureka Water Company for Water Delivery at \$6.20 per Bottle. Bottle Rack Storage Included in Delivery and Refundable Bottle Deposit effective July 1, 2016 through June 30, 2017.
11. **Annual Maintenance Agreement** between the Cleveland County Treasurer and general Mailing Equipment for 3050 Letter Opener S/N 020062. Total Annual Maintenance \$345.60 effective July 1, 2016 through June 30, 2017.
12. **Annual maintenance Agreement Renewal** between the Cleveland County Treasurer and Konica Minolta effective July 1, 2016 through June 30, 2017 for (5) Bizhub C360 Printers with a per copy charge of \$0.0071 for black/white and \$0.049 for color, (2) Bizhub C452 Printers with a per copy charge of \$0.0071 for black/white and \$0.049 for color.
13. **Maintenance Agreement Renewal** between Cleveland County Treasurer and Point & Pay, LLC for Fee Agreement from Online Payments. The Service Fee is charged directly to the Customer and NO fees will be charged to the County. Service Fees, July 1, 2016 to June 30, 2017 are as follows:
Visa Debit Card Payments \$3.95 Flat Fee

E-Check Payments \$1.50 each with an additional \$1.00 charge with account validation = Total \$2.50

14. Annual Maintenance Agreement Renewal, July 1, 2016 through June 30, 2017 between Cleveland County Treasurer and Thomson Reuters aka Manatron, Inc. for the following:

Payment Processing Interface (COLLECTMAX-S) \$5,206.19
MVP Tax manager Support (MVPTAXMGR-S) \$112,541.61
Oracle Specific License Support – 25 Users (ORACLE-S) \$2,220.83
Back-Up Executive Support (BACKUPEXEC-S) \$667.13
PC Anywhere Modem Support (PCANYWHERE-S) \$138.25
CollectMax Software Support E-Gov (COLLECTMAX-S) \$7,203.99
Web Hosting for CollectMax E-Gov (WEBHOST COLLECTMAX-S) \$4,475.85
CollectMax Data Extract Support (COLLECTMAX-DATA-S) \$5,371.03
MVPTAXMGR Point of Sale Support (MVPYAXMGR-POS-S) \$8,074.06
Chexit 21 System Support (CHEXIT21-S) \$2,202.62
TOTAL SOFTWARE SUPPORT \$148,101.56
PROFESSIONAL SERVICES –Data Administrator Services for Tax manager (DATAADMIN311-s) \$16,732.16

15. Annual Maintenance Agreement Renewal between the Cleveland County Treasurer and Oklahoma Copier Solutions for (1) Hewlett Packard 4250 with a per copy charge of \$0.05 each effective July 1, 2016 through June 30, 2017.

16. Annual Maintenance Agreement Renewal between Cleveland County Treasurer and One Source Managed Services for the period July 1, 2016 through June 30, 2017 on the following:

(1) Konica Minolta Bizhub C360 with a per copy charge of \$0.0071 for black/white and \$0.049 for color, (1) Konica Minolta Bizhub C364 with a per copy charge of \$0.0071 for black/white and \$0.049 for color, (10) Konica Minolta Bizhub C364E with a per copy charge of \$0.0071 for black/white and \$0.049 for color, (2) Hewlett Packard Printers with a per copy charge of \$0.151 each

17. Maintenance Agreement Renewal between the Cleveland County Treasurer and Technique Data Systems for the period July 1, 2016 through June 30, 2017 on the following:

(13) Citizens Model IDP 3550 Printers at \$60.00 each, (11) Glory GFR-S80 Currency Discriminators at \$350.00 each, (1) Toshiba/Kisan Newton Currency Discriminator at \$350.00 each, (5) Semacon S2500 Currency Discriminators at \$350.00 each.

18. Purchase of approximately 20 acres in Section 9, Township 8N, Range 1E for the purpose of storing yard material and equipment for Cleveland County District #2 in the amount of \$85,000.00 plus costs.

19. Maintenance Agreement Renewal between the Cleveland County Treasurer and Technique Data Systems for the period July 1, 2016 through June 30, 2017 for (1) canon CR-190 check Scanner at \$425.00 and (25) Canon CR-80 Check Scanners at \$130.00 each.

- 20. Annual Maintenance Agreement Renewal** Cleveland County Treasurer and Underground Vaults and Storage, Inc. effective July 1, 2016 through June 30, 2017 for 14 Cubic Feet of Storage for Essential CD’s and microfilm in a Controlled Environment at the rate of \$42.00 per Cubic Foot.
- 21. Proposal** for Architectural Services between Cleveland County and The McKinney Partnership for Conceptual Design Services of healthy living initiatives.
- 22. Service Agreement** between Cleveland County and Rods Pest Control for service at 201 S. Jones in the amount \$200.00 for the initial service and billed \$200.00 semi-annually for the period July 1, 2016 through June 30, 2017.
- 23. Service Agreement** between Cleveland County Sheriff and Rods Pest Control to provide pest control at Headquarters, Chase Bank Building at the rate of \$35.00 per treatment and Operations/Slaughterville at the rate of \$30.00 per treatment for the period of July 1, 2016 through June 30, 2017.
- 24. Service Agreement** between Cleveland County Sheriff and Rods Pest Control to provide pest control twice a month at the F. DeWayne Beggs Detention Center at the rate of \$85.00 per treatment for kitchen, laundry and break/storage room for the period of July 1, 2016 to June 30, 2017.
- 25. Agreement** between the Board of Cleveland County Commissioners on behalf of Cleveland County Building Maintenance and Oklahoma Copier Solutions for service on a Sharp MX4501N SN/65034563 for the period July 1, 2016 through June 30, 2017 with a \$10.00 base rate to include 900 B/W Copies and 100 Color copies. Overages will be billed at \$0.0075 per B/W copy and \$0.07 per color copy.
- 26. (Clerk’s Note: Motion was made and seconded to strike this item from the agenda.)**
- 27. Maintenance Agreement** between Cleveland County Sheriff’s Department and Standley Systems for July 1, 2016 through June 30, 2017. The yearly rate is \$5,502.00 to include parts, labor, drums, developer, black & color toner, and travel. This annual rate also includes 60,000 B/W copies and 12,000 color copies for the Savin C2828 and 550,000 B/W copies for the Savin 9070. The Savin C2828 B/W overages are \$0.0097 per copy and \$0.0525 per color copy. The Savin 9070 B/W overages are billed at \$0.0078 per copy.
- 28. Maintenance Agreement** between Cleveland County Sheriff’s Department and Standley Systems for two Savin Copiers, Model 920SPF and Model MP3054 for the period July 1, 2016 through June 30, 2017. The monthly rate is \$53.50 and includes 5,000 B/W copies and overage rates are billed at \$.0145 per copy.
- 29. Maintenance Agreement** between Cleveland County Sheriff’s Department and Standley Systems for the period July 1, 2016 through June 30, 2017 on (2) Savin copiers, model 5201SF and MPC3503 in the amount of \$212.00 per

month to include parts, labor, travel, drums, developer, and black and color toner and 10,000 B/W copies and 1,000 color copies. Overages will be billed at \$.014 per B/W copy and \$.072 per color copy.

- 30. Maintenance Agreement** between Cleveland County Sheriff’s Department and Standley Systems for the period July 1, 2016 through June 30, 2017 on a Savin SP4054SPF. A monthly rate of \$44.00 includes parts, labor and travel as well as drums, developer, and black toner and 5,000 copies. Overages will be billed at \$0.0088 per copy.
- 31. Contract** between Cleveland County Health Department and Moore Public Schools to provide instructional services for up to three children enrolled in the Early Foundations program for the Moore Public Schools. The Health Department will bill Moore Public Schools at a rate of \$833.00 per month for services to up to three children. Travel related to training for instructional assistants will be billed at a rate of \$.54 per mile and shall not exceed costs authorized by the State Travel Reimbursement Act. The contract shall not exceed \$30,000 per program year.
- 32. Cooperative Agreement** between Cleveland County Board of County Commissioners and Oklahoma Department of Agriculture, Food, and Forestry Wildlife Services Division for the period July 1, 2016 through June 30, 2017 in the amount of \$2,400.00 as Cleveland County’s contribution to the cooperative Wildlife Services program for expenses incurred conducting wildlife damage management activities.
- 33. Agreement** between Cleveland County District #2 and Del Nero Communications for Monthly Service 2Mbps Plan (Supports 1-2 users). This contract has the option to renew up to 3 years upon approval of all parties.
- 34. Maintenance Agreement** between Cleveland County Sheriff’s Department and Oklahoma Copier Solutions July 1, 2016 through June 30, 2017 on the following:
Sharp MX4101N \$0.0125 per B/W copies and \$0.062 per color copy
Sharp MX4501N \$0.009 per B/W copies and \$0.080 per color copy
Sharp MX4501N \$0.009 per B/W copies and \$0.062 per color copy
- 35. Agreement** between Cleveland County Board of County Commissioners and Alcohol & Drug Testing, Inc. to provide drug and alcohol testing services at Cleveland County District #1, #2, and #3 sites for the period July 1, 2016 through June 30, 2017.
- 36. Renewal Agreement** between Cleveland County Commissioners Office and Eureka Water Company for pricing in the amount of \$6.20 per 5 gallon bottle of water during the period July 1, 2016 through June 30, 2017.
- 37. Renewal Agreement** between Cleveland County Building Maintenance and Eureka Water Company for pricing in the amount of \$6.20 per 5 gallon bottle of water during the period July 1, 2016 through June 30, 2017.

38. Detention Service Agreement between Cleveland County Board of County Commissioners and Sac and Fox Nation for juvenile detention services July 1, 2016 through June 30, 2017 in the amount of \$21.11 per day per child.

39. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1

16-4799-T2A	Fleet Pride	\$ 2,000.00
16-4826-T2A	Crossland’s A&A Rental	\$ 300.00

District #3

16-4850-T2A	UniFirst	\$ 600.00
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Commissioners

16-4851-D2	Copelin’s Office Center	\$ 500.00
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Sheriff

16-4798-B2A	Security Bankcard Center	\$ 1,200.00
16-4854-CFBC2	Aramark Correctional Services	\$ 12,000.00
16-4857-B2A	UniFirst	\$ 45.87

40. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 15/16

General:

16-0058-E2	16-0418-F2	16-0896-R2	16-3604-B2A
16-4270-CCJC1C		16-4396-CCJC2	

Highway:

16-0098-T2A	16-0819-T2A	16-1289-T2A	16-3268-T2A
16-3358-T2A			

Health

16-2754-MD2

Fairgrounds

16-3364-FG2

41. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 15/16

a. General Fund	\$ 597,146.53
b. Highway Fund	\$ 268,867.37
c. Health Fund	\$ 46,949.05
d. Sheriff Service Fee Fund	\$ 65,433.36
e. Sheriff Commissary Fund	\$ 15,242.00
f. Sheriff Mobile Command Fund	\$ 542.00
g. Sheriff Jail Fund	\$ 1,204.44

h. Sheriff Cleveland County Justice Center Fund	\$ 111,503.35
i. Sheriff Revolving Fund	\$ 28,663.38
j. Treasurer’s Sales Tax Fund	\$ 742,989.24
k. County Clerk Lien Fee Fund	\$ 801.00
l. County Clerk Preservation Fee Fund	\$ 29,883.29
m. Fairgrounds Fund	\$ 4,519.77

The vote was: Harold Haralson, yes; Mark Meyer, yes; Paul Meyer, yes.
Motion carried.

END OF CONSENT DOCKET.

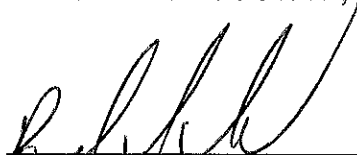
- C. There was no **new business** to come before the **Board** for discussion.

- D. The **Commissioners** had no discussions about **County Business**.

- E. There were no **comments** made by the **Public**.

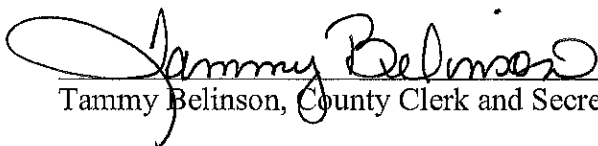
- F. There being no further business to come before the Board, Harold Haralson moved that the meeting be **adjourned** at 1:04 pm. Paul Meyer seconded the motion.
The vote was: Harold Haralson, yes; Mark Meyer, yes; Paul Meyer, yes.
Motion carried.

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

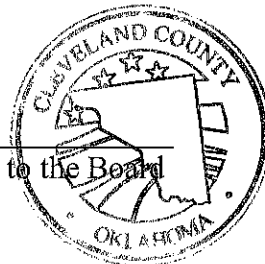


Rod Cleveland, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: 

Deputy County Clerk